

DEPARTMENT OF THE ARMY  
U.S. Army Medical Department Center and School  
2250 Stanley Road  
Fort Sam Houston, Texas 78234-6150

Change 1, Regulation  
Number 351-19

27 October 1997

Schools  
TESTING PROCEDURES AND POLICIES

1. The AMEDDC&S Regulation 351-19, 29 September 1995, is changed as follows:

a. Page 1-4, subparagraphs 1-6(e)(15)-(17) and NOTE. Change to read:

(15) Provide the Registrar, Department of Academic Support, with enrollment, disenrollment, and graduation status of students using Army Training Requirements and Resources System (ATRRS) codes IAW AR 350-10. The Registrar's Office does not need student grades unless required for licensure or certification.

(16) Maintain student training records within the department or branch for 3 years for MOS-producing courses. The AMEDD Personnel Proponent Directorate (APPD) uses the data for the annual Soldier Quality Program report. This report defends accession requirements for AMEDD MOS-producing courses.

(17) Maintain training records for 2 years for all other courses.

NOTE: Phase 2 sites will forward final grades to the respective teaching department. Each department will forward graduation status of students to the Registrar's Office. Teaching departments will maintain information on student training records as mentioned above.

b. Page 2-1, paragraph 2-2. Change introductory statement to read:

Criterion-referenced testing is the preferred testing method used to establish whether or not a student performs the learning objective to the established standard. Performance is measured against a prescribed criterion or set of criteria-the learning objective standard. It is scored based upon absolute standards, such as job competency, rather than upon relative standards, such as class standings.

c Page 3-2, paragraph 3-2e. Change to read:

e. The SEP may include a flowchart (optional) which depicts the relief/recycle process. A flowchart enables students to visualize and follow the relief/recycle procedures.

2. File this change in front of publication for reference purposes.

(MCCS-HSE)

THE COMMANDER:

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