

DEPARTMENT OF THE ARMY
U.S. Army Medical Department Center and School
Fort Sam Houston, Texas 78234-6100

Memorandum
No. 15-18

3 May 1993

Boards, Commissions, and Committees
OUTLOOK EDITORIAL BOARD

1. **PURPOSE.** This memorandum establishes the U.S. Army Medical Department Center and School (AMEDDC&S) Outlook Editorial Board. The board will plan and prioritize material for the AMEDDC&S newsletter, the Medical Soldiers OUTLOOK.

2. **MEMBERSHIP.** The board will consist of the following individuals or their representatives:

- a. Editor, OUTLOOK (Chairperson).
- b. Assistant Commandant
- c. Command Sergeant Major, AMEDDC&S
- d. Command Sergeant Major, Center Brigade
- e. Dean, MFSS
- f. Director of Training Development
- g. Director for AMEDD Personnel Proponent
- h. Commandant, AMEDD NCO Academy.
- i. Director of Combat & Doctrine Development.
- j. Director of Evaluation and Standardization.
- k. ARNG Advisor.
- l. USAR Advisor.
- m. Senior Enlisted Advisor, JMRTC.

3. **OFFICE OF RECORD.** Public Affairs Office.

AMEDDC&S Memo 15-18

4. MINUTES. Written using established format.
5. APPROVING AUTHORITY. Commander, AMEDDC&S.
6. DISTRIBUTION OF MINUTES. Forwarded to each member
7. AUTHORITY FOR APPOINTMENT. Commander, AMEDDC&S.
8. SCHEDULE OF MEETINGS. Quarterly, as announced by the chairperson.

(HSHA-GPA)

FOR THE COMMANDER:

OFFICIAL:

CHARLES E. DYER, II
Colonel, MS
Secretary of the General Staff


CLODETH C. FINDLAY
CPT, MS
Adjutant General

DISTRIBUTION:

1 - each board member
25 - HSMC-IAP