

DEPARTMENT OF THE ARMY
ACADEMY OF HEALTH SCIENCES, UNITED STATES ARMY
FORT SAM HOUSTON, TEXAS 78234-6100

MEMORANDUM
NUMBER 140-1

20 May 1985

Army Reserve
SELECTION AND TRAINING OF INDIVIDUAL MOBILIZATION AUGMENTEES

1. PURPOSE: This memorandum outlines the policies, responsibilities and procedures for the peacetime selection and training of USAR officer personnel in designated positions in the AHS mobilization table of distribution and allowances.

2. DEFINITIONS:

a. Mobilization Table of Distribution and Allowances (MOBTDA). An authorization document which reflects the planned mobilization mission and the organizational structure to accomplish same.

b. Mobilization Designations. An approved position in a mobilization table of distribution and allowances which requires premobilization selection and training of officer, warrant officer and enlisted personnel from the Ready Reserves whose entry on active duty will be required between M-Day and M+3 months, as specified in the MOBTDA.

c. Individual Mobilization Augmentee (IMA). An officer, warrant officer or enlisted person in a Ready Reserve status who is preselected, trained and available to fill key authorized augmentation positions in TDA documents as required during mobilization.

d. Mobilization Designation Proponent. The commander, or division head, whose MOBTDA provides for mobilization designation positions and who is responsible for the appropriate training of assigned designees.

3. GENERAL:

a. AR 140-1 and AR 135-200 specify that all individual mobilization augmentees be ordered to annual active duty for training each fiscal year, unless excused for cogent reasons by their proponent agency.

b. During each fiscal year AHS IMA personnel are informed of their training requirements and scheduled for training by Chief, Personnel Liaison Division, AHS, in coordination with the respective AHS staff office or activity.

c. The annual training tour of each IMA will be the primary area for qualifying the augmentee in his specific mobilization assignment. To accomplish this, on-the-job training in the organization/element will be provided in a manner that approximates as closely as possible the duties and relationships of the IMA position.

*Supersedes AHS MEMO 140-1, dated 26 July 1977

d. The mobilization augmentee, in order to complete a satisfactory retirement year and remain active in the Individual Ready Reserve (IRR), must participate in additional Inactive Duty Training (IDT) as outlined in para 4-19a, AR 140-1. Careful planning and coordination during the annual training tour of the IMA with the appropriate AHS staff will aid in the development of special training projects for completion during IDT at home station that will serve as a valuable training medium for the IMA and also benefit the activity concerned. AR 140-185, para 11, governs the award of retirement points for special training activities.

e. IMA personnel serve at the discretion of the proponent agency after selection. If in the judgment of AHS staff agencies, the IMA is not properly suited for the position, action should be initiated to remove the IMA from the TDA position.

4. RESPONSIBILITIES:

a. Chief, Personnel Liaison Office, will:

(1) Review IMA position applications received from Headquarters, US Army Health Services Command (HSC), for qualifications, experience and SSI and forward to appropriate activity for their consideration.

(2) Inform HSC of action taken on IMA application. If applicant is not accepted, provide reason for nonacceptance.

(3) Coordinate annual active duty training dates with activities and advise HSC of scheduled training for each IMA.

(4) Insure required reports pertaining to annual training of IMA are submitted in a timely manner.

b. Commanders and Activity Chiefs will:

(1) Prepare a formal training plan which outlines the objectives and specific training experiences to be provided to the individual mobilization augmentee. Maintain a program designed to benefit both the officer and the AHS and to attain a high degree of qualification by the IMA in the specific duties and functions of his position. Information regarding important highlights of the IMA duties should be sent to the augmentee on a continuing basis as appropriate.

(2) Forward a letter of welcome to each officer concerned, prior to his arrival for annual training, which includes the following:

Duties to be performed during period of training.

Type of uniform to be worn during period of training.

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(c) Name of designated AHS point of contact and telephone number where individual can be reached.

(3) Designate a project officer to assist him in his inprocessing to insure that it will be expeditious, courteous and efficient.

(4) Brief the officer on the specific duties and functions of his position and on the organization and mission of the activity.

(5) Insure Officer Evaluation Reporting System is understood and that an evaluation report is rendered as required.

c. Security Officer, AHS

(1) Insure officers that possess security clearances are aware of and understand the provisions of AR 380-5, DA Information Security Program; AR 381-12, Subversion and Espionage Directed Against the US Army (SAEDA); AR 530-1, Operations Security (U) (OPSEC); and AR 604-5, DA Personnel Security Program Regulation, prior to receipt of classified material. Signature of the officer on AHS Security Orientation Briefing (AHS Form 745) is acknowledgement of understanding.

2) Debrief personnel IAW para 9-202, AR 604-5.

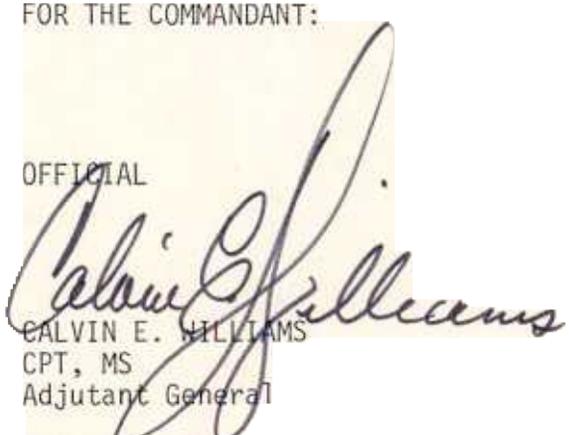
5. REFERENCES:

- a. AR 135-200
- b. AR 135-380
- c. AR 140-1
- d. AR 140-145.

HSHA-ZPL

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