

U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL

ACADEMY OF HEALTH SCIENCES

LEADER TRAINING CENTER

STUDENT EVALUATION PLAN

6-8-C22 (RC-OAC)

AMEDD RESERVE COMPONENT OFFICER ADVANCED



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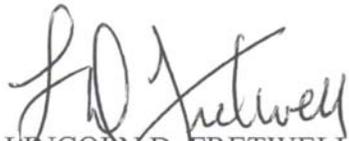
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Student Evaluation Plan
6-8-C22 (RC-OAC)
AMEDD Reserve Component Officer Advanced Course

I. PREFACE. This evaluation plan establishes standardized policies and procedures applicable to the assessment of students attending Phase 2 of the AMEDD Reserve Component Officer Advanced Course (RCOAC).

II. COURSE DESCRIPTION.

A. The 6-8-C22, AMEDD RCOAC is designed to meet the staffing requirements of the Army Medical Department and to prepare graduates to perform skills crucial to job performance. The course provides advanced military education level training for Reserve Component (RC) AMEDD officers and is mandatory for Reserve Component Medical Service Corps officers.

B. Phase 1 consists of 17 modules presented in interactive CD ROM format. Phase 2 is comprised of two weeks of resident training conducted under the auspices of the U.S. Army Medical Department Center and School, Fort Sam Houston, Texas.

C. Prerequisites.

a. Successful completion of Phase 1. Copy of the letter of eligibility for Phase 2 must be submitted to ARPERSCOM for IMA/IRR USAR members or the unit for TPU members, and for ARNGUS, the Training Officer or unit NCO for scheduling of Phase 2; copy must be furnished by student upon arrival for training. A government/personal credit card or sufficient cash for 13 days of per diem is required. Must meet height and weight standards IAW AR 600-9 and be able to pass the APFT required during Phase 2 to graduate.

b. Soldiers who will exceed 20 weeks of pregnancy prior to course end are precluded from attending; a physician's statement verifying that there are currently no medically related complications must be provided to AHS prior to arrival (FAX to DSN: 471-6456, COMM: (210) 221-6456). Officers with temporary profiles (other than pregnancy) that prohibit them from taking the APFT will not be allowed to enroll in Phase 2; IAW AR 40-501, the APFT requirement for pregnant soldiers is waived. Officers with permanent profiles will comply with the requirements in AR 40-501; copy of the profile must be presented during in-processing. Those with valid permanent profiles must be able to pass the APFT IAW their profiles.

D. Service obligation. The service obligation for the ARNG is IAW NGR 350-1 and for the USAR, AR 135-91 and AR 135-200.

III. PURPOSES OF EXAMINATIONS.

- A. To monitor your progress in meeting course objectives.
- B. To provide feedback on academic progress or achievement.
- C. To measure the degree to which you have achieved the stated course objectives.
- D. To support decisions for counseling and relief procedures.

E. To provide the course director with an evaluation tool to determine the effectiveness of instruction and instructional materials as part of continuous course assessment and quality improvement.

IV. COURSE REQUIREMENTS. You will be evaluated on your ability to achieve course standards. You must pass course objectives by attaining a satisfactory score on the written examination.

A. Academic standards. During Phase 2, you will be evaluated on your mastery of course objectives by means of a written examination, which covers all aspects of course material presented in the classroom. You must achieve a score of 70% or above to pass.

B. Nonacademic standards.

1. Standards of Conduct. You must adhere to Army standards of conduct. Conduct unbecoming to an officer, such as cheating, disrespectful behavior, personal appearance, substance abuse, or insubordination are grounds for dismissal from the course. Other reasons for dismissal are cited in AMEDDC&S Reg 351-12, which serves as regulatory guidance for violations of standards of conduct.

2. Physical fitness.

a. You must meet height and weight standards as defined in AR 600-9.

b. A record APFT will be administered to all students IAW FM 21-20 with the exception of pregnant soldiers meeting the criteria stated in paragraph II. C. 2. b. Students passing the APFT will have met the APFT requirement for graduation. Students failing the APFT will be counseled (using DA Form 4856) and informed of the requirement to pass the APFT for graduation. Students failing the retest APFT will be counseled by the Deputy Course Director and will not graduate.

3. It is mandatory that you attend all classes in order to assimilate information. (See Appendix, Class Absences).

V. POLICIES/PROCEDURES.

A. Examination Procedures.

1. The written examination is based on learning objectives and samples all instruction provided. Test items are multiple choice, true/false, and/or matching. The test is normally given on Thursday of the second week to allow for reteach and retesting on Friday.

2. You will be informed of the results of your performance as soon as possible following the examination. A post-examination critique will be conducted to provide positive feedback, to reinforce instructional objectives, and to correct your error(s).

B. Reteach/Retest.

1. You will be counseled, retaught, and retested once if you do not achieve the minimum passing score of 70% on the written examination IAW AMEDDC&S Reg 351-19.

2. The retest will be comprehensive, covering all classroom objectives.

3. A maximum score of 70% will be recorded for passing a retest, regardless of actual final score.

4. If you do not pass the examination on the retest, relief procedures will be effected IAW AMEDDC&S Reg 351-12.

C. Student Counseling. Due to the brevity of Phase 2, you will not be counseled unless you fail to meet academic or nonacademic standards required for graduation. In the latter case, counseling will be conducted IAW AHS Reg 351-18.

D. Grading. You will be graded on your ability to correctly answer 70% or more of the examination content. There is no rank ordering in this course.

E. Probation. There are no formal probation procedures for this course due to time constraints. However, the following actions are unacceptable and will be dealt with as outlined in this document: lack of overall performance to include class participation, failure to demonstrate improvement after counseling, unsatisfactory academic performance (examination failure), or failure of the record APFT. Once it is determined that you cannot attain course requirements for graduation, relief measures will be implemented.

F. Student relief. Relief procedures are IAW AMEDDC&S Reg 351-12.

1. If an ARNG or USAR student is the subject of a recommendation which, if approved, will alter the duration of the student's training at the AHS, the originator of the recommendation will notify the appropriate RC advisor prior to submitting the recommendation.

2. If you are recommended for dismissal, the originator will notify the RC advisor immediately of the impending action and provide the necessary written notification within 3 working days.

3. The RC advisor will provide appropriate guidance to you and the course director.

4. Causes for academic and nonacademic relief are failure to meet course requirements per IV. A. and B. of this SEP.

VI. SPECIAL RECOGNITION FOR STUDENTS. There are no honors or awards IAW AMEDDC&S Reg 351-10 for this course other than for exemplary physical fitness. If you achieve a score of 270 or above and 90 points or above in each event on the record APFT, you will receive an AER comment and recognition with the Army Physical Fitness Award upon graduation. (See IX., D.).

VII. ELIGIBILITY FOR DIPLOMAS. In order to graduate, you must successfully complete both phases and meet all course requirements as defined in this SEP. Upon graduation, a diploma will be issued.

VIII. PROCEDURES FOR ARMY STUDENTS TO OBTAIN DOCUMENTATION OF ACADEMIC COMPLETION.

A. The American Council on Education (ACE) evaluates all resident and nonresident AHS courses in terms of academic credit. AR 621-5 provides for soldiers to receive transcripts documenting their military training and experience, along with the recommended college credit. The AMEDDC&S does not award transcripts.

B. Request for Transcripts. The Army/American Council on Education Registry Transcript System (AARTS) represents a partnership between the Army and the American Council on Education (ACE). The transcript documents a soldier's military schooling and experience. The AARTS transcript provides college credit recommendations designed to help registrars and admission officers at civilian colleges and universities in their evaluation and award of credit for the soldier's military learning experiences.

1. To request an AARTS transcript:

- a. Visit the AARTS web site at: www.leavenworth.army.mil/aarts.
- b. E-mail AARTS at: aarts@leavenworth.army.mil.
- c. Mail or fax a written, signed request or completed DA Form 5454-R to: AARTS OPERATIONS CENTER, 415 MCPHERSON AVE, FORT LEAVENWORTH KS 66027-1373. FAX: (913) 684-2011 or DSN 552-2011.
- d. Telephone AARTS (toll-free) at: (866) 297-4427 or DSN 552-3269.

C. Soldiers seeking academic recognition for AHS courses will furnish documents specified in the ACE Guide to the civilian school(s) from which you want credit IAW AR 621-5. Civilian schools decide on acceptance of ACE credit recommendations and hours to be credited. Army Education Center personnel assist soldiers in obtaining recognition from civilian schools. Unit Education Services Officers will assist RC personnel in preparing DD Form 295, Application for the Evaluation of Learning Experiences During Military Services.

IX. ACADEMIC EVALUATION REPORTS IAW AR 623-1. The Class Advisor or designee will complete an AER (DA Form 1059) for each eligible student. Other than for leadership positions, exceptional physical fitness achievement, failure to pass the APFT, or exemption from the APFT requirement for pregnant servicewomen, blocks in the AER will not be evaluated. Guidelines for annotations are provided below.

A. Block 13b - Achieved Course Standards. Course standards are achieved if you attain 70% or higher on the examination and met all other course requirements.

B. Block 13d - Failed To Achieve Course Standards. This block is annotated for failure to achieve course standards in any area listed in paragraph IV, or for release/removal from the course for substandard academic/non-academic performance.

C. Block 14c, Leadership Skills. If you serve in a key leadership position (Class Leader, Platoon Leader, etc.), you will be evaluated by the Class Advisor.

D. Block 16, Comments. Height and weight data and APFT entries are mandatory. A score of 270 or above and achievement of 90 points or above in each event on the record APFT will result in a comment indicating exemplary physical fitness and recognition with the Army Physical Fitness Award. The following statement is inserted for pregnant soldiers: "Exempt from APFT requirement IAW AR 40-501."

X. APPENDIX. This document includes an appendix to provide guidelines on class absences.

The curriculum of the AMEDD Reserve Component Officer Advanced Course, Phase 2 is demanding. It is imperative that students attend classes to assimilate information provided by instruction and practical exercises. Attendance at all classes is mandatory. **Approval to be excused from classes will be given only by the Course Director or his designated representative.**

1. PASSES/LEAVES/TDYs. Not applicable.

2. MEDICALLY RELATED ABSENCES. All students, if ill or injured, must go on sick call. Self diagnosis and treatment are not authorized. Students must notify their student platoon leaders that they will be going on sick call or are scheduled for a medical appointment. The notification may be made in person, in writing, or telephonically. If a student is placed on quarters as a result of medical treatment, the class advisor and Company A, 187th Medical Battalion, must be notified immediately. If a student is placed on profile restricting duty or physical activities, a copy of that profile completed IAW Chap 7, AR 40-501, outlining specific restrictions and capabilities must be provided to the class advisor. Incomplete or inaccurate profiles will not be accepted. **IN THE EVENT OF A MEDICAL EMERGENCY**, students must notify their student chain of command or Company A, 187th Medical Battalion, as soon as possible. Absences of more than one training day for any medical reason warrants relief from this course. Likewise, absence from critical training events, although encompassing less than a full duty day, may constitute grounds for relief. The Deputy Course Director will evaluate each circumstance individually.

3. UNAPPROVED ABSENCES. A student with an unapproved absence is subject to dismissal from the course, UCMJ punishment, or both.