



DEPARTMENT OF THE ARMY
Headquarters, 5th Brigade, 4th Region (ROTC)
2421 Dickman Road, Suite 80
Fort Sam Houston, Texas 78234-5080

ATOD-E

13 September 2002

MEMORANDUM FOR All Apache Brigade Personnel

SUBJECT: Brigade Policy Memorandum 5 – Safety

1. References:

- a. Army Regulation 385-10, Army Safety Program, 29 Feb 2000.
- b. AR 190-40, Serious Incident Report, 30 November 1993
- c. TRADOC Regulation 385-2 w/c 1, TRADOC Safety Program, 10 Oct 2000.
- d. Cadet Command Regulation 145-3, Pre-commissioning Training and Leadership Development, 29 Oct 98.
- e. Cadet Command Policy Memorandum 2 – Safety, 2 January 2002.
- f. Cadet Command Policy Memorandum 5 – Serious Incident Reporting, 2 January 2002.

2. Safety must be first and foremost during all training exercises and events. Well-planned, well-organized, and well-executed training is safe training. Cadets are the reason for our presence on campuses and parents entrust us with the lives and well being of their sons and daughters.

3. Every training event must have a risk assessment worksheet prepared a minimum of two weeks prior to the scheduled event. The risk assessment will be reviewed the day before and throughout the event to account for any changes in weather, equipment, or personnel. Most training events in ROTC are considered moderate risk or lower. Examples may include field training exercises, leadership labs, weapons training, and physical training. Examples of moderate risk training are rappelling, obstacle course, adventure training, and all air mobile operations. However, with changing conditions, low or medium risk training can quickly become medium or high risk training so it is imperative that leaders continue to focus on their risk management procedures. While we generally do well at evaluating the risks involved with our training, we occasionally forget about long drives to/from our training sites, often with tired cadre at the wheel.

ATOD-E

SUBJECT: Brigade Policy Memorandum 5 - Safety

4. Approval authority for risk assessments:

a. The PMS is the approval authority for low risk training.

b. The brigade commander is the approval authority for moderate risk training. A completed risk assessment worksheet must be forwarded to the brigade commander a minimum of two weeks prior to scheduled training. The brigade XO is authorized to sign for the brigade commander in his absence.

c. The Director's of Army Instruction (DAI) and/or Camp Commander is the approval authority for moderate risk training for JROTC summer camp training events.



DAVID A. AHRENS
COL, FA
Commanding

CF:

5th Bde Battalion Commanders
Each JROTC DAI and SAI
Fourth Region HQ, ATOD-ZB